



**The**  
**“San Diego Ho’olaule’a”**  
**Food Vendor Booth Application**

**APPLICANT INFORMATION**

Please print clearly, completely and sign. After March 15, 2019, **\$100.00 late Fee will be assessed,**  
**After March 15<sup>th</sup>, 2019** “Only” Cash, Cashier’s Check or Money Order will be accepted. Incomplete Applications will NOT be accepted. **This Event is a Rain or Shine Event.**

Business Name: \_\_\_\_\_

Your Name: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number (Day) \_\_\_\_\_ Phone (Number Evening) \_\_\_\_\_

Fax Number \_\_\_\_\_ Email Address \_\_\_\_\_

**SELLER’S PERMIT INFORMATION**

**All vendors selling items at this Ho’olaule’a, are required to have a valid California sellers permit. Application without a valid Seller’s Permit Number will not be processed.**

Seller’s Permit Number: \_\_\_\_\_

County Health Permit Number: \_\_\_\_\_

**MERCHANDISE INFORMATION**

This is a Hawaiian Cultural Festival. All food items should be appropriate to the theme. **San Diego Ho’olaule’a** reserves the right to refund booth fees to any vendor whose menu or décor is deemed inappropriate for the event by event organizers. We ask that all displays and food be appropriate for all age groups and a family environment. **There will be no duplication of menu’s or food items.**

**Menu’s will be reviewed and granted on a “First Come First Served Basis” by Event Organizers.**

**BOOTH SPACE RENTAL**

Booth space 10x30. Only booth space is provided. No chairs or tables are provided. Electrical power will be provided to each food booth. **DUE TO LIMITED POWER AVAILABILITY “NO REFRIGERATORS/ FREEZERS” WILL BE ALLOWED:**

The spaces are for two days. Place check next to your booth space choices)

**BOOTH FEE: NONPROFIT**                      \$750.00 \_\_\_\_\_

Booth Space will be assigned on the basis of receipt

**BOOTH FEE: COMMERCIAL**                      \$950.00 \_\_\_\_\_

Booth space fees are non-refundable

**CLEANING DEPOSIT NON-NEGOTIABLE \$100.00 \_\_\_\_\_ Leaving without inspection will forfeit deposit**

**Will Refund Deposit within 2 weeks of event, By Check or VENMO**  
**NO BOOTH SPACE RENTAL REFUNDS AFTER APRIL 15, 2019.**

Menu you are intending to sell: **No Duplications of Menu, all disputes will be settled by the Organizer**

#### SET UP/BREAKDOWN/EVENT HOURS

**There will be Friday Set up starting at 2pm on May 3rd, 2019. Tear down will be Saturday and or Sunday no earlier than 3pm and no later than 7pm.**

The Hawaiian Cultural Festival will run from 9am to 6pm on Saturday May 4th, 2019 & 10am to 5pm Sunday May 5th, 2019. For unloading and set up, vehicles will be allowed in the staging area on Saturday and Sunday morning from 6am – 9am. **NO VEHICLES ARE ALLOWED ON THE PARK/EVENT GROUNDS. VEHICLES ARE ONLY ALLOWED IN THE DESIGNATED PARKING SPACES.** No vehicles will be allowed inside the venue at any time. We ask for your cooperation during these congested times. Friday setup will be provided to you with your letter of acceptance as a vendor of The San Diego Ho'olaule'a.

All Booths **MAY** be left set up overnight and vendors should secure merchandise within their booths. Event personnel will be on site from 8pm-6am. There will be night security although the San Diego Ho'olaule'a assumes no liability for any lost, stolen or damaged merchandise.

#### CLEAN UP

**The cleanup of the booth and surrounding area is the responsibility of the vendor. Area must be cleaned immediately upon closing. Mahalo for your cooperation, including ALL ZIP TIES, TRASH BAGS AND BOXES or you will forfeit cleaning deposit.**

#### ACCEPTANCE OF TERMS

I hereby confirm that the above information is, to the best of my knowledge, true and correct and further certify that I have read all of the information provided in this application. San Diego Ho'olaule'a assumes no responsibility for any loss, damage, injury or claim arising out of the participants acts or omissions in the San Diego Ho'olaule'a. Further, participants (indemnitor) shall defend and indemnify San Diego Ho'olaule'a for the negligence, fault misconduct and liabilities caused by the participant (indemnitor) should said negligence, fault and/or misconduct lead to the filing of a claim or legal action.

**We the Vendor do understand that this event is a Rain or Shine Event!!**

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Date

Signature

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**Application Deadline: March 15, 2019**

**Please make all checks, cashier's checks or money orders to: San Diego Ho'olaule'a  
or  
Pay by card via VENMO @SDhoolaulea18**

Return Completed Application (2 pages) to:

San Diego Ho'olaule'a  
36786 Pebley Ct.  
Winchester, Ca 92596  
Information: (760) 807-5567  
Email: [jordan@sdhoolaulea.com](mailto:jordan@sdhoolaulea.com)



## Event/ Activity Hold Harmless

I \_\_\_\_\_ the Releasor, being of lawful age, in consideration of being permitted to participate in the San Diego Ho'olaule'a, scheduled for May 4th and May 5th, 2019 run and or operated by the **San Diego Ho'olaule'a (Releasee)**, WAIVE, RELEASE AND DISCHARGE THE RELEASEE, IT'S AGENTS, OFFICERS, DIRECTORS, **The City of San Diego**, IT'S AGENTS, OFFICERS AND EMPLOYEES AND ASSIGNS from all liability for or by reason of any damage, loss or injury to person or property, even injury resulting in death of Releasor which has been or may have been a result of Releasor's participation in the activity described above and not withstanding that such damage, loss or injury may have been caused solely or partly by negligence of Releasee.

By signing this release, I am forever prevented from suing or otherwise making claims against the Releasee for any damage, loss or injury to person or property, as a result of my participation in the activity described above.

I understand that this waiver is binding on me, my spouse, my heirs, my executors, my personal representatives and assigns.

I affirm that I do not have any physical limitations, medical ailments, physical or mental disabilities that would limit or prevent me from participating in the above-mentioned activity.

This waiver and Release Agreement will be construed in accordance with and governed by the laws of the State of California and it is acknowledged by the Releasor to be as broad and inclusive as permitted by the laws of this jurisdiction. The releasor further agrees that in the event that any clause or provisions of this Release shall be held invalid by any court of competent jurisdiction, invalidity of such clause or provision shall not otherwise affect the remaining provision of this Release which shall continue to be enforceable.

**I HAVE READ AND UNDERSTAND THIS EVENT/ ACTIVITY HOLD HARMLESS AND RELEASE OF LIABILITY AND I AM AWARE THAT BY SIGNING THIS, I AM WAIVING CERTAIN LEGAL RIGHTS WHICH I OR MY HEIRS, NEXT OF KIN, EXECUTORS, ADMINISTRATORS AND ASSIGNS MAY AGAINST THE RELEASEE.**

Executed on this \_\_\_\_\_ day of \_\_\_\_\_ 201\_

Releasor \_\_\_\_\_

Witness \_\_\_\_\_

# REMINDER

San Diego Ho'olaule'a will provide your first 10x10 with mesh covered front with two (2) windows, depending on where you are located you will be responsible for your side mesh, which may consist of one, two or all three other sides, and you will also be responsible for your own hand washing facility in your booth. We ask that you know the rules of food handling before you come as to avoid being shut down by the health inspectors for noncompliance. Total space is 10x30

Enclosed we have attached the San Diego County **TEMPORARY FOOD FACILITY PERMIT INSTRUCTIONS TO FOOD VENDORS** for your convenience and information.

We will be providing your utensils washing sink with hot water heater and water tanks, **"This is not a hand washing sink"** also please remember we have NO running water and must have water brought in at our expense for your convenience so we ask that you use it sparingly. We will have 1000 gallons to use for all our vendors for the weekend, with a waste water tank that will hold 500 gallons per day, If we run out of water or have to pump our tank next year's prices will go up drastically. These sinks "Do Not" have garbage Disposals so PLEASE!! Empty your rice, and other foods in the trash cans provided and NOT down the sinks.

Please submit your entire menu and a copy of your 501c3 paperwork to me with this application no later than March 15, 2019 so I can prepare my Organizers paperwork I need for the San Diego County Health Dept. for approval process of our event Permit.

Please send your Health permit fee of \$173.00 (Subject to change without notice per SDCHD) and TFF with menu and Nonprofit paperwork if applicable to the info on your TFF application.

Please don't be late!! A delay may cause the permits not to be issued by event date. For late Permit apps. (Within 7 to 14 days of event) the County may fine you a \$75.00 late fee.

As you see we will help those that help us, but at the same you need to help yourself.

May Ke Akua bless us all on this weekend at the San Diego Ho'olaule'a.

Mahalo Nui Loa,

Jordan, Marla and Staff



## *San Diego Ho'olaule'a*

### *Vender Guidelines*

#### **San Diego Ho'olaule'a Vender Guidelines APPLIES TO ALL VENDORS Crafts and Food**

It is the responsibility of all vendors to adhere to these guidelines. Failure to do so will result in a vendor being evicted from the San Diego Ho'olaule'a site without refund. Park grounds open at 6:00am. No vehicles are allowed on the grass/ Red Curb or no parking zones at any time. Need to be set up by 9:00am. There is ample parking on 1st come, 1st served basis. The City of San Diego doesn't allow reserved parking for ANYONE.

#### **Trash and House Keeping:**

*We at the San Diego Ho'olaule'a rent you a clean space when you come to setup and understand that from time to time you may be busy. **But that does not mean to throw all your cooking TRASH behind your booth and leave it for our volunteers to pick up.** My people are there to police and pick up the guest trash that might not have made it to the correct trash cans.*

***YOU ARE RESPONSIBLE FOR ALL YOUR COOKING TRASH, SUCH AS BUT NOT LIMITED TO: Cardboard boxes (must be broken down and thrown in the recycle bin throughout the day and before you leave in the evening)***

***All food waste such as cooked rice, cans, plastic oil or sauce bottles, aluminum Foil and pans, and all booth trash must be put in the appropriate Bin either big Trash Bin Or Recycle Bin by you or your employees or volunteers.***

*Mahalo, for your cooperation.*

*Jordan and Marla.*

FIRE EXTINGUISHERS A MUST FOR ALL VENDORS SD FIRE CODE.

All vendors shall have a current fully charged fire extinguisher in their immediate booth area, in plain sight and easily accessible. No extinguisher no vending NO EXCEPTIONS!! City Fire Requirements.

PORTABLE GENERATORS

Generators are Not Permitted! We provide power for our food vendors.

If power is needed in your booth we will provide it at a cost of \$50.00 for the weekend. You will need your own cords and we need prior request at time of application so we can plan accordingly for power usage.

MUSIC IN TENTS

Although we recommend against music in your booths, if you feel the need, the sound cannot exceed your booth area and may not cause a distraction to anyone!! Event staff can ask to shut down your music at any time if deemed so!!!

SELLERS PERMIT

All vendors are required to have a valid/active seller's permit issued by the State of California Board of Equalization. A copy of the permit must be posted in the booth area in plain view for inspection by event staff and State Board of Equalization. Vendors will not be allowed to sell in a boutique booth without a permit and current Liability insurance. Apply for a permit at [www.boe.ca.gov](http://www.boe.ca.gov)-it's easy to do.

COOKING

Cooking in the boutique area is NOT PERMITTED AT ANY TIME.

MERCHANDISE SALES

The sale of ANY food items in boutique area such as cookies, candy lies, seeds, etc... are PERMITTED but must be sealed, packaged and must have distribution label attached or proof of purchase. Absolutely NO homemade Food products will be allowed in the boutique booths. Vendors with such items must carry proper permits from the San Diego County Health Dept. The sale of inappropriate merchandise, i.e. Nude calendars is not allowed. All merchandise sold in a boutique booth must be listed on the vender application form.

BOOTH SPACE

All vender merchandise must be kept within their allotted space, extending outside the booth area IS NOT ALLOWED.

SMOKING

Smoking IS NOT PERMITTED IN ANY BOOTH OR THE ENTIRE PARK per City Of San Diego ordinance.

TABLES, CHAIRS

All venders will provide their own tables and chairs along with all other equipment needed to operate your booth. If you need Tables and Chairs they are available at an added cost, via service vendor TBA.

BOOTH BANNERS

Promotional banners are allowed.

Samples: No Food Samples can be distributed at anytime out side the food vendors area.

SANITATION

All venders are required to keep their booth and the area surrounding their booth clean and free of trash and flammable material at all times.

OPPORTUNITY DRAWING PRIZE

All venders will be asked to donate a gift to the San Diego Ho'olaule'a opportunity drawing per the vendors application. Please kokua. Food Vendors need not participate unless you wish, If so please do so with a gift coupon.

Loading and Unloading:

**ABSOLUTLY NO VEHICLES ARE ALLOWED ON THE GRASS AT ANY TIME, WE WILL DO OUR BEST TO HAVE HELP FOR LOADING AND UNLOADING. BUT NOT A GUARANTEED THING!**

Guarantee:

**We only Guarantee that the Spirit of Aloha will flow freely throughout the San Diego Ho'olaule'a.**

Booth inspections will be conducted throughout the event by the Event Staff. Non-compliance to the above guidelines may result in the immediate closure of a booth. For the enjoyment and safety of everyone, we sincerely ask for your kokua and compliance to the above.....

Mahalo - Your Event Organizers